

Greetings!

We hope you are having a safe and wonderful semester! As semester breaks approach, Student Life wanted to send a reminder that students must vacate the residence halls when the university is closed over a break period; however, we know residents may need to remain on campus for university or academic requirements. Students are ONLY permitted to stay in their residence hall room if they have an approved Break Extension. The Office of Student Life will be accepting break extension requests submitted before the relevant deadline. To learn more about residence halls closing and break requests, visit:

<https://www.loyola.edu/department/student-life/housing-process/contract-extension>

Below is a list of reasons why Student Life typically approves of a Break Extension:

- Financial Need
- Medical Emergencies/Accommodations
- Travel Emergencies (change of flight, weather delay)
- International Student Travel
- Academic Requirement

Please provide as many details as possible in your request so that we can make an informed decision. We will respond to your request after the deadline for this break extension.

*****If you are a student worker staying for work-related responsibilities, your supervisor is required to contact Student Life and request a break extension request on your behalf. Do not submit an individual request if you are part of a university group remaining on campus for a duration of a break.***

*****If you are an athlete staying for athletic-related responsibilities, your coach is required to contact Student Life and request a break extension request on your behalf. Again, do not submit an individual request if you are part of an athletic team remaining on campus for a duration of a break.***

Use the table below to learn the hall closing dates and times for the 2021-2022 year, as well as the deadlines for filing a Break Extension Request to return to campus early or leave campus after the halls close. The hyperlink provided will direct you to the associated Break Extension request page.

****Break extension requests will not be accepted after these deadlines. Please relay information to your guardians or networks to avoid miscommunication. Please note that submission of a form does not guarantee approval.**

Break/Holiday	Hall Closing Information		Break Extension Request Deadlines
Thanksgiving Break	<u>Halls Close</u> Wednesday, Nov. 24, 2021 @Noon	<u>Halls Open</u> Sunday, Nov. 28, 2021 @Noon	Wednesday, Nov. 10, 2021 @11:59PM Fill Out Request Here
Winter/Semester Break	<u>Halls Close</u> Wednesday, Dec. 22, 2021 @Noon You must vacate 24 hours after your last exam	<u>Halls Open</u> Sunday, Jan. 16, 2022 @Noon	For End of Semester Extension Thursday, December 9, 2021 @11:59PM Fill Out Request Here For Spring Return Early Arrival Wednesday, January 5, 2022 @11:59PM Fill Out Request Here
Spring Break	<u>Halls Close</u> Saturday, March 5, 2022 @Noon	<u>Halls Open</u> Sunday, March 13, 2022 @Noon	Tuesday, February 15, 2022 @11:59PM Fill Out Request Here

<p>Spring Semester Closing</p>	<p><u>Halls Close for Undergraduates</u></p> <p>Saturday, May 14, 2022 @3:00PM</p> <p>You must check out 24 hours after your last exam</p>	<p><u>Halls Close for Graduating Seniors</u></p> <p>Saturday, May 22, 2022 @8:00PM</p>	<p>Wednesday, April 27, 2022 @11:59PM</p> <p>*For students who intent to submit a late checkout of the halls at the end of the semester, please await separate communication in the Spring 2022 semester</p>
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*****If an extension is needed for weather-related or travel emergencies after a deadline, please contact Student Life directly at studentlife@loyola.edu*****

As you are planning to stay, please be mindful that the University is closed during break periods. All campus offices, including dining services, mail services, and shuttle services, will have limited to no availability throughout breaks. For a more detailed understanding of Campus Dining options, please visit their website at: <https://www.loyola.edu/department/dining>

Public Safety are available 24/7 during breaks for emergencies at 410-617-5911 and non-emergencies at 410-617-5010.

*****If a break extension is approved, the following conditions must be followed:***

- The Extension is granted for only the requester (not roommates).
- No guests are permitted except for other Loyola University Maryland students with an approved break extension.
- All Loyola University Maryland policies are in effect during the break periods.
- Any violations of the Loyola University Maryland Community Standards during the break extension will result in fines and/or sanctions and be prohibited from receiving break extensions in the future.

- Failure to comply with the above conditions could immediately suspend the break extension, thus removing you from campus.

If you have any questions, feel free to email studentlife@loyola.edu with the subject line of "Break Extension Inquiry".

With regards,

Office of Student Life